

June 19, 2009

TO: SMITHFIELD TOWN COUNCIL

**FROM: PETER M. STEPHENSON, AICP, ICMA-CM
TOWN MANAGER**

SUBJECT: JUNE 2009 COMMITTEE MEETINGS HELD AT SMITHFIELD CENTER

MONDAY, JUNE 22nd, 2009

3:00 p.m. Fire and Rescue Members: Williams (CH), Brown, Tynes

1. Operational Updates
2. Elevations for EMS Facility Update

Immediately following the conclusion of the above meeting:

Public Buildings and Welfare Members: Dashiell (CH), Brown, Williams

1. Pinewood Heights Properties: Acceptance Letters and Deeds for:
 - a. 72 Carver Avenue
 - b. 99 Pinewood Drive
 - c. 102 Pinewood Drive
2. Consideration of Placing Houses for Sale on GovDeals.com
3. Windsor Castle:
 - a. Advisory Committee
 - b. Jericho Road Access – Traffic Issues
4. Consideration of Consecutive Term Limits for Boards and Commissions
5. Pre-Public Hearing Discussion: Comprehensive Plan Update
6. Banner Request along Main Street

Immediately following the conclusion of the above meeting:

Finance Members: Hare (CH), Dashiell, Graham

1. May Financial Statements
2. Cash Balances

FINANCE COMMITTEE ITEMS CONTINUED ON NEXT PAGE . . .

3. Invoices Over \$10,000 Requiring Council Consideration:
 - a. Clark Nexsen \$31,981.50
 - b. CB & I Inc. \$96,294.37
4. Pre-Public Hearing Discussion: Ordinance to Adopt Administrative Fee to Cover Collection of Delinquent Taxes, etc.
5. Pre-Public Hearing Discussion: Sewer Compliance Fee
6. Vehicle Decal Elimination – Possible Town Code Change
7. Remote Deposit Processing Agreement
8. Goodman & Company Contract for Auditing Services
9. Authorization for Town Treasurer to Open Accounts for:
 - a. Special Projects (Dedicated Meals Tax Revenue)
 - b. Pinewood Heights Relocation Accounts for Renters
10. Appropriation of Funds from Gwaltney Beautification Fund for Tree Planting Program (\$5,000)
11. FY 2009/2010 Budget Discussion

June 22nd, 2009 - 6:00 p.m.: Continued Town Council Meeting
(Separate agenda provided)

TUESDAY, JUNE 23rd, 2009

3:00 p.m. Public Works

Members: Tynes (CH), Dashiell, Gregory

1. AVES Contract – Request of CPI-U rate Increase
2. Authorization for Fireworks Display and Cost Sharing (\$2,000)
3. S. Church Street Project Design – Clark Nexsen Change Order No. 1
4. Blair Brothers Proposal for Street Overlay (\$138,384)

Immediately following the conclusion of the above meeting:

Water and Sewer

Members: Gregory (CH), Graham, Williams

1. FYI – Public Info Session for FOG Program – July 13th at 9 a.m.
2. Review of Bids and Contract Award for Sanitary Sewer Rehabilitation
3. Review of Bids and Contract Award for Underground Utility Repairs

Immediately following the conclusion of the above meeting:

Police

Members: Brown (CH), Tynes, Gregory

1. Operational Updates
2. Signage at Intersection of Cedar Street and Underwood Lane